

Meeting Date: Tuesday, January 10, 2023 Special Meeting to Approve Budget

Call to Order: 8:30 AM by President Kaiser

Present: Nicole Smith, Katherine Wojciechowski, Mike Kaiser, John Nichols, Rick Kinsella, Patricia Albaugh, Lillian White, Michele Ryan

Adopt Agenda: Motion to Adopt: Nichols moved; Wojciechowski seconded. Approved.

Opportunity for Public Comment: None

Approval of Minutes: Deferred

Director's Report: Ryan presented a proposed budget of \$ 481,784.33.

RESOLUTION TWO: To submit a budget of \$481,784.33 and the tax levy for the district of \$428,784.33 to the voters on March 7, 2023. Resolved: Kaiser. Second: Wojciechowski. Passed.

MOTION: To hire Election Inspectors at usual rate. Moved: Kinsella, Second Wojciechowski. Carried

MOTION: To name Board Secretary Patricia Albaugh as Clerk of the Election. Moved, Nichols ; Second, White. Carried

Discussion of Trustee terms:

MOTION: To change one vacant term to three years to compensate for a misunderstanding regarding the filling of Trustee Gary Taylor's unexpired term. Moved: Kinsella. Second: Smith. Carried.

Reports of Standing Committees: Deferred

Reports of Special Committees: Deferred

Unfinished Business: Deferred

New Business: Deferred

Next Regular Meeting: Tuesday, January 24, 8:30 AM. Community Room.

Motion to Adjourn: White moved, Smith seconded. Carried at 9:06 AM.

Respectfully Submitted,
Patricia K. Albaugh, Secretary

Oneida Public Library– Trustee Meeting Minutes

Meeting Date: Tuesday, January 24, 2023

Call to Order: 8:30 AM by President Kaiser

Present: Nicole Smith, Katherine Wojciechowski, Ariel Bero, Mike Kaiser, John Nichols, Rick Kinsella, Patricia Albaugh, Michele Ryan

Excused: Lillian White

Adopt Agenda: Motion to Adopt: Wojciechowski moved; Nichols seconded. Approved.

Opportunity for Public Comment: None

Approval of Minutes: Minutes of December 20, 2022, meeting. Motion to Accept: Kinsella Second: Smith. Approved.

Approval of Minutes: Special Meeting, January 10, 2023: Motion to Accept: Nichols, Seconded by Albaugh. Approved.

MOTION: To go into Executive Session to discuss Legacy building sale: Nichols moved, Kinsella seconded. Carried at 8:33 AM.

MOTION: To leave Executive Session. Albaugh moved, Smith seconded. Carried at 8:37 AM.

PRESIDENT'S REPORT: Regarding state-mandated employee retirement action: Ryan continues to study information on different plans and options. Ryan feels the Roth IRA option sounds favorable so far...studying continues.

Treasurer's Report: Treasurer Smith presented the month's total expenditures of \$19,762.20 from Operating Account and \$21,197 from New Facilities Account. Checks were examined by Board members. Items are in good shape for time of year.

MOTION: To approve December expenditures of \$19,762.20 from the Operating Account and \$21,197 from the New Facilities Account and pay them in the usual manner. Smith moved, Nichols seconded, Approved.

Management Report from UBI was reviewed. Kinsella and Ryan discussed continued examination of format of financial report. Fine-tuning continues.

Discussion regarding value of having a savings account and a checking account...a problem has developed with transferring funds from one to another automatically, resulting in too much money in checking and not enough in savings.

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MOTION: To close the savings account and maintain only a checking account for more streamlined use of funds for OPL operation, after taking actions with outstanding deposits to savings account, such as Square. Kinsella moved; Seconded Nichols. Carried

MOTION: To close the Capital Projects checking account and transfer balance to New Facilities account. Kinsella moved; second Nichols. Carried.

Director's Report: Ryan reported that the 2021-2022 Financial Audit by Cuomo, Winters & Schmidt, CPAs is complete and is available at the the OPL. The topical survey for the Amphitheater project, by Tooker Land Surveying is complete. The RFID project continues to move along. Job may be ready to go to bid in the spring. Numbers are excellent: circulation, attendance, programs, etc. Bero reported for Meghan Gillander that the Destination after Graduation project in conjunction with BOCES has started and is moving along. She also outlined several other projects that have been planned, several in conjunction with the Oneida Recreation Department. Ryan complimented Bero and Gillander and the entire staff for the wonderful programming that is taking place. Board member Wojciechowski praised staff and entire board concurred.

Reports of Standing Committees: None

Reports of Special Committees:

Pillars of the Library Committee: Albaugh reported that work is progressing on the plaques, with a deadline of March 1 for submission of copy to the graphic designer. A tentative date of November 18, from 2:00-4:00PM has been set for the unveiling and dedication of the Pillar plaques and a kick-off reception for the 100th birthday of the OPL.

Flag Committee: Nothing new to report

Unfinished Business:

Annual Budget Vote and Trustee Election timeline was reviewed. Assignments for public posting of the March 7 event were confirmed.

New Business:

None.

Announcements:

Next Regular Meeting: Tuesday, February 28, 6:00 PM. Community Room.

Motion to Adjourn: Kinsella moved, Wojciechowski seconded. Carried at 10:10 AM.

Respectfully Submitted,
Patricia K. Albaugh, Secretary

