

Meeting Date: Tuesday, February 28, 2023

Call to Order: 6:00 PM by President Kaiser

Present: Ariel Bero, Mike Kaiser, Rick Kinsella, John Nichols, Michele Ryan, Lillian White, Katherine Wojciechowski, David White representative from Paychex via Zoom, Library Trustee candidates Nicole Rossi, Brianna Spole-Vanderwerken,

Excused: Patricia Albaugh, Nicole Smith,

Adopt Agenda: Motion to Adopt: Nichols moved; White seconded. Approved.

Opportunity for Public Comment: None

Approval of Minutes: Minutes of January 24, 2023, meeting. Motion to Accept: Kinsella moved; Wojciechowski seconded. Approved.

President's Report: David White, a representative from Paychex, presented information re:

retirement plans. Mr. White gave a summary explanation of the NYS mandate requiring employers to provide a retirement plan for their employees. Tentative date for implementation is August 1, 2023. Mr. White reviewed the different plans, management options, fees, and variety of investments that Paychex offers. Questions regarding Federal tax credits to OPL for administrative fees will be investigated by Mr. White. Board members will submit any remaining questions to Michele Ryan who can submit to Mr. White.

Library Budget and Trustee Vote is March 7, 2023 at OPL from 12 noon – 9:00PM. Everything is set. Ballots are ready and Election Inspectors hired.

Kaiser welcomed and presented the candidates for OPL Board of Trustees:

John Nichols, currently serving as OPL Trustee, Nicole Rossi, and Brianna Spole-Vanderwerken. Their bios and information are currently listed on the OPL website.

Treasurer's Report: Michele Ryan presented the month's total expenditures of \$34,649.72 from the Operating Account and \$14,570.98 from New Facilities Account. Ryan explained that there had been an error in printing the checks and they had to be reprinted. Ryan provided the misprinted and the corrected checks for examination. Checks were examined by Board members.

Ryan pointed out the larger expenditures this month, specifically the Mid-York charge for subscription Overdrive service. This is an annual fee. The large expenditure from the New

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Facilities account to Bibliotheca was paid for from grant money. The remainder of expenditures from the New Facility account were for legal fees pertaining to the sale of the legacy building.

MOTION: To approve February 2023 expenditures of \$34,649.72 from the Operating Account and \$14,570.98 from the New Facilities Account and pay them in the usual manner.

Wojciechowski moved, Kinsella seconded, Approved.

Management Report from UBI was presented. Changes in the reporting format will be in next month's management report.

Director's Report:

Information from Paychex re: retirement plans addressed in President's report.

Numbers for all library services are excellent. Ryan reported the large increase in library usage from previous years. Average of 150 uses of OPL each day. OPL has surpassed its goals for the number of new library cards issued. More have been sent from Mid York. Candy bar sales are going very well, even with the price increase. Price is now \$1.50 per bar due to increase in cost from Gertrude Hawk. Designs for the Amphitheater Pergola are being created. Ariel Bero has written a \$1400 grant provided by Humanities New York to help cover the cost of organizing our centennial event. No matching funds required. Grant has been approved and money has been received. Grant funds will be used to compensate Dr. Tom Murray for his services in organizing the centennial events. Ryan complimented all the staff involved in making the videos for Library Lovers Month. Ryan thanked all those patrons who took their time to participate and share with the public why they love OPL. Ryan noted the success, variety, and popularity of all the creative programming occurring at OPL. Agreement from all present that one of OPL's most valuable assets is our staff.

Reports of Standing Committees: None

Reports of Special Committees:

Pillars of the Library Committee: Albaugh reported, via email, that work is progressing. Next meeting of the Committee is March 9 @ 11:00 AM at OPL.

Flag Committee: Wojciechowski reported that she has been researching different companies. Further investigation is needed as to appropriate size, material, type of lighting and costs. Contractor will be needed for installation. Need to check if permits are required from the City. Kaiser has spoken with Bruce Burke from the Elks regarding a dedication ceremony.

Unfinished Business: None

New Business: None.

Announcements:

Next Regular Meeting: Tuesday, March 28, 8:30 AM. Community Room.

Motion to Adjourn: Nichols moved, White seconded. Carried at 6:58 PM.

Respectfully Submitted,

Katherine Wojciechowski, Acting Secretary